

HNBA Membership Meeting On-Site Sponsor Policy

HNBA will allow On-Site Sponsored events for their monthly membership meetings. The sponsor will be a member of the association. The event will take place at their local business site and an educational seminar will be provided by the business.

The available months for sponsorship will be May, June, August and November. The dates will fill on a first come-first booked basis selected by the Education Committee of HNBA. Preference will be given to businesses that have not sponsored meetings in the past.

The request for sponsorships must be made 6 months in advance to the Education Committee. A complete evening plan/agenda, a signed HNBA Membership Meeting Agreement and a Certificate of Insurance showing HNBA as an additional named insured is to be submitted for approval to the HNBA board of officers 2 months prior to the sponsor's planned event.

The sponsor will provide the speaker for the evening, with the primary focus to be educational not sales. The speaker will be allocated approximately 1/2 hour during the meeting.

The sponsor is responsible for providing dinner with beverages to members at a cost not to exceed \$ 10.00/member.

Alcoholic beverages may be provided at the sponsor's discretion.

HNBA Membership Meeting Agreement for On-Site Sponsor

This agreement is made between the Heart of the North Builders Association (“HNBA”) and _____ “Sponsor” who has agreed to provide a monthly Membership meeting of the HNBA.

The membership meeting will be sponsored on the ____ day of _____ 20____ and held at _____.

A complete evening plan/agenda and a Certificate of Insurance showing HNBA as an additional named insured will be submitted for approval along with this signed agreement to the HNBA board of officers 2 months prior to the sponsor’s planned event. The sponsor will receive a signed copy of the agreement after board approval, signed by HNBA.

The sponsor will provide the speaker for the evening, with the primary focus to be educational, not sales. The speaker will be allocated approximately ½ hour during the meeting.

The sponsor is responsible for providing dinner with beverages to members at a cost not to exceed \$10.00/member.

Alcoholic beverages may be provided at the sponsor’s discretion.

Indemnification:

_____(Sponsor), to the extent permitted by law, agrees to indemnify and hold harmless HNBA, its affiliates, members, directors, officers, employees, agents and representatives harmless from all claims, liabilities damages, and expenses (including attorneys fees and expenses) arising out of or relating to _____(Sponsor) conduct and actions in the performance of the seminar.

Sponsor Representative

HNBA Representative

Dated: _____

Date: _____

Send completed form to:

HNBA
PO Box 6
Rice Lake WI 54868